

Minutes

Village of Lake Park Communications Commission

3801 Lake Park Road, Lake Park NC

7PM

Attending: Pam Jack, Sharon Williams, Tiffany Zamora, Nicole Bell and Mark Richards

Call to Order: Pam Jack called the Communications Committee to order at 7:00pm.

Pledge of Allegiance: Pam Jack led the Pledge of Allegiance.

Public Comment: N/A

Approval of Minutes: Tiffany Zamora made the motion to approve August 12, 2019 minutes as presented. Mark Richard seconded the motion. Vote-Unanimous.

Changes to the Agenda: Sharon Williams made the motion to adopt the Agenda as presented. Nicole Bell seconded the motion. Vote-Unanimous.

Council Actions: There were no Council Actions pertaining to the Communication Commission.

Welcome New Commissioners: Nicole Bell and Mark Richards were introduced and all Commission members introduced themselves.

Assemble New Resident Totes: The totes were already assembled by Pam Jack and the Hageles during the day. Two additional items were added by the Commission members.

New Business: Mark Richards agreed to deliver the Villager when Councilman John Barnes is no longer on Council.

Old Business: The Commission decided to continue with the New Resident Mixer and will review the September 22, 2019 Mixer at our October meeting. A motion was made by Tiffany Zamora for Sharon Williams to be in charge of future New resident Mixers. Nicole Bell seconded the motion. Vote-Unanimous.

The September 22, 2019 New Resident Mixer event was discussed and Pam Jack will get the food. Tiffany Zamora will get the paper products and tablecloths.

Fall Festival: Nicole Bell will send an email to Kimberly Cooper to request a booth near Sharon Williams to help with booth coverage.

Several items need to be done for the Fall Festival: Run off E-notify slips and purchase pens as giveaways. Nicole Bell will purchase the pens

The Following is a work schedule for the Fall Festival:

8-9 Set up All committee members

9-11 Tiffany Zamora and Mark Richards

11-1 Pam Jack and Nicole Bell

1-4 Pam Jack and Sharon Williams

4PM All committee members will tear down.

A request was made to get Communication Commission nametags for Mark Richards, Nicole Bell and Sharon Williams who lost hers. Pam Jack will check with Cheri Clark on ordering the nametags.

Adjournment: Tiffany Zamora made the motion to adjourn and Nicole Bell seconded the motion. Vote- Unanimous.

Next Meeting of the Communications Commission will be October 7, 2019 at 7PM.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Pam Jack". The signature is fluid and cursive, with the first name "Pam" and last name "Jack" clearly distinguishable.

Pam Jack
Communication Commission Chairman
Council

